



St. Anne's Catholic Primary School

Annual Governance Statement

2022/ 2023

In accordance with the Government's requirements for all governing bodies, the three strategic functions of St Anne's governing body are:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Headteacher to account for the educational performance of the school and its pupils;
3. Monitoring the financial performance of the school and making sure its money is well-spent.

As a Catholic School, these requirements are underpinned and guided by the teachings of the Catholic Church. Our governing board consists of members who have the skills and expertise required to contribute to the effective governance and success of the school. As governors we provide challenge to the school by holding the headteacher and senior leaders to account for improving the quality of teaching, learning and school performance. We achieve this through questioning, regular monitoring and analysis of data on children's performance and progress. Governors hold the headteacher to account for the performance management of teachers.

The governing board considers:

- The religious life of the school
- Standards, attainment and progress of all year groups
- The School's Improvement Plan
- Attendance and punctuality
- Safeguarding
- Staffing
- Budget and finance monitoring
- Support for children with special educational needs
- Pupil Premium allowance and its impact on pupils
- Health and Safety for premises and stakeholders

Some of the ways in which the governing body have impacted the school in 2022/2023 are as follows:

Religious Life of the School

Foundation governors are appointed by the bishop to ensure that gospel values are central to all aspects of school life and that the teaching of religious education is given equal priority with other subjects. Our parish clergy were frequent visitors to school and the children attended Masses at St Anne's church and visited on a regular basis.



School Improvement Plan (SIP)

Senior leaders shared the School Improvement Plan with governors so they were able to identify and monitor progress made towards the key area objectives. The current SIP is based on priorities identified from data and Ofsted priorities. The SIP was reviewed and monitored termly and discussed at governors' meetings.

Policies

Governors reviewed all relevant policies on a programmed basis to ensure that all guidance was current and up to date. Special attention was paid to ensure that the school complies with the Department of Education's mandatory policy list and the Local Authorities' recommended list.

Data

Data was made available to governors with both verbal and written presentations followed by discussion with the headteacher and members of the senior leadership team, enabling the governors to benchmark their data against similar schools, the Local Authority and schools nationally. Emphasis was placed on pupil progress across all ability groups including vulnerable groups and on the effective use of our Pupil Premium Grant.

Finance

Members of the governing board have attended training on school finance management, and the budget was monitored effectively through regular review.

Governor Visits and Training

Governors visited the school regularly to ensure the priorities of the school were evident and to understand more effectively the key issues on the SIP. Visits were reported back to governing body meeting for discussion. Governors brought a variety of expertise to the school and this helped to ensure the school was focussed on progression. Governors attended training to enable them to perform their roles effectively.

Attendance

Governor attendance was good and any absences were explained. There is a good level of commitment shown by all members of the governing body.

Review

The governing board annually performs a skills audit of its members.



Governor Roles 2022/2023

	Category	Appointed by	Term of Office expiry date
Mrs A Lucas	Local Authority	Cheshire East	31/08/2026
Mrs M Rogers	Foundation	Diocese of Shrewsbury	26/06/2025
Mr K McKinney	Foundation	Diocese of Shrewsbury	31/08/2024
Ms D McGonigle	Staff	Elected by Staff	21/09/2024
Mrs N Ferguson	Staff	Ex officio	Ex officio
Mr J Popham	Foundation	Diocese of Shrewsbury	28/02/2023
Mr J Wilkinson	Foundation	Diocese of Shrewsbury	31/08/2025
Mrs D Penny (Chair)	Foundation	Diocese of Shrewsbury	22/09/2024
Mrs M Pettifor	Foundation	Diocese of Shrewsbury	31/08/2025
Mr S Reynolds	Parent	Elected by Parents	21/09/2024
Mr J Knapper	Parent	Elected by Parents	21/09/2024
Mrs Elizabet Moffatt	Local Authority	Local Authority	31.08.2025
Mrs E Catchpole	Associate Member	Governing Board	13/09/2022
Mrs M Ashbrooke (1)	Associate Member	Governing Board	13/09/2022
Fr Tony Grace (1)	Associate Member	Governing Board	13/09/2022

2 CLERK TO GOVERNORS 2022/2023

Rachel , 07824 518834, cheryl.jackson@cheshireeast.gov.uk or contact Michele Ashbrooke, School Business Manager at the School.



3 COMMITTEES

Remits for the Committees are available on request from the School or on Governor Hub

Admissions

Mrs Michele Ashbrooke (Clerk)

Mrs Nuala Ferguson

Miss Deborah McGonigle

Mrs Mags (Magdalen) Rogers (Chair)

James Wilkinson

Admissions Appeals

Deborah Penny (Chair)

Mr Simon Reynolds

Finance

Mrs Michele Ashbrooke (Clerk)

Mrs Nuala Ferguson

Miss Deborah

McGonigle Mrs Deborah

Penny

Mr John Popham

Mr Simon Reynolds (Chair)

Mrs Mags (Magdalen) Rogers

James Wilkinson

Head Teacher Performance Management

Keith McKinney

Mrs Deborah Penny (Chair)

Mrs Mags (Magdalen) Rogers



Leadership Management & Curriculum

Emma Catchpole

Mrs Nuala Ferguson

Mr Jon Knapper

Keith McKinney (Chair)

Mrs Deborah Penny

Pastoral Community and Environment

Mrs Michele Ashbrooke (Clerk)

Mrs Susan Day (Chair)

Mrs Nuala Ferguson

Reverend Fr. Tony Grace

Mr John Popham

Mrs Mags (Magdalen) Rogers

Staff Grievance/Pupil Exclusions/Complaints

Convened as required

Staff Pay

Mary Pettifor

Mr John Popham

James Wilkinson



4 LINKED GOVERNORS

Remits for Linked Governors are available on request from the School or on Governor Hub

Chair	Deborah Penny
Vice Chair	John Popham
Business/Finance	Simon Reynolds
Health and Safety	John Popham
Governor Development	Ann Lucas
English	Mary Pettifor
None-Core	Elizabeth Moffatt
Numeracy & Science	Jim Wilkinson
Pastoral & RE &RSE	Fr Tony/Deborah Penny
Policy	John Popham
Pupil Premium	Mags Rogers
Safeguarding	Keith McKinney
SEND	Mags Rogers



5 ATTENDANCE

Academic Year 2022/2023

75% attendance at Full Governing Board Meetings

94% attendance at committee meetings

6 TRAINING AND WORKSHOPS 2022/2023

- Prevent Awareness Training
- Safeguarding & Governance
- Safeguarding and Child Protection - an Introduction
- The Governors' Role in Monitoring, Supporting and Challenging
- The Strategic Role of the Governing Board
- Governors' Forum
- What is "Effective Governance"?
- Exclusions Panel Training
- Governor Exclusion Training
- A Governors' Guide to Complaints
- Understanding The Curriculum



7. CALENDAR OF MEETINGS 2022/23

Term	Date	Meeting	Linked Governor Report
Autumn	14 th September 2022	Extra-ordinary Governing Body Meeting	N/A
	5 th October	LMC committee	English, Maths, Pupil Premium
	28 th November	Finance Committee	N/A
	10 th November	Pay Committee	N/A
	22 nd November	PCE committee	RE, SEND
	7 th December	Full Governing Body Meeting	N/A
Spring	18 th January	LMC committee	English, Maths, PP, Curriculum
	7 th March	Finance Committee	N/A
	7 th February	PCE committee	RE, SEND, Safeguarding, Health and Safety
	14 th March	Headteacher Performance Management	Interim meeting
	23 rd March	Full Governing Body Meeting	N/A
Summer	26 th April	LMC committee	English, Maths, curriculum, Pupil Premium
	16 th May	PCE committee	RE, SEND, Safeguarding, Health and Safety
	24 th May	Finance committee	N/A
	27 th June	Headteacher Performance Management	Review
	29 th June	Full Governing Body Meeting	N/A

10 CODE OF CONDUCT

St. Anne's Catholic Primary follow the Catholic Education Services Code of Conduct for Governors which can be found on the following link

<https://www.catholiceducation.org.uk/guidance-for-schools/governance/item/1003629-codes-of-conduct-for-governors-and-directors>



11. Register of Business Interests

Governor	Name and nature of business	Nature of Business Interest	Governor at another school	Relationship to and name of staff member
Deborah Penny	Sunflowers at St Anne's Nursery	Trustee and Director		Nil
John Knapper	Allied Insulators Ltd Designing, manufacturing and supplying electrical insulators/ solutions for electricity transmission, distribution and electrified rail industry.	Co-owner and Director	Director of Sunflowers Nursery	Nil
John Popham	Nil	Nil	Nil	Nil
Simon Reynolds	Nil	Nil	Nil	Nil
Anne Lucas	Nil	Nil	Nil	Nil
Magdalen Rogers	Nil	Nil	Nil	Nil
Keith McKinney	Nil	Nil	Nil	Nil
Deborah McGonigle	Andrew Latham Building Building work/ project Manager organising extensions and sub contracting electricians, plumbers and labourers.	Common Law Partner to owner	Nil	Nil
Fr. Tony Grace	NIL	NIL	Governor at St. Gabriel's Catholic Primary School	Nil
Mary Pettifor	NIL	NIL	NIL	Nil
James Wilkinson	Nil	Nil	Nil	Nil
Elizabeth Moffatt	The Fells Education Multi-Academy Trust Kendal Cumbria	Member		